

# Certificate III in Printing

## The Spectra Training Difference

Spectra's Dynamic Training System offers the unique experience of group and individual training delivered in workshops and on the job. This ensures practical application of learning in your workplace that provides real benefits that help retain staff and add value to your business.

- Our trainers are industry experienced professionals.
- Minimal disruption to your operations.
- We develop training strategies that respond to industry-specific needs using our in-house instructional design writers.



## A smarter future

ICP31220

CERTIFICATE III IN PRINTING

### Entry Requirements

- Participants must be employed as an apprentice within the Printing and Graphic Arts Industry.
- Participants also require basic levels of language, literacy and numeracy skills, equivalent to Year 10 of compulsory schooling as a minimum.

### Duration

This program is typically delivered over a 38 month period, however this will vary according to client needs and will be negotiated during the consultation process.

### Pre-Training Review

A pre-training review will be undertaken to ascertain the participant's current levels of language, literacy & numeracy (LL&N), eligibility for skills recognition/recognition of prior learning and if any specific support needs are required.

### Pathway / Careers

Successful completion of this program can lead to further career opportunities in the Printing and Graphic Arts Industry and vocational settings.

Further study can be undertaken in the Certificate IV in Printing and Graphic Arts Management (ICP40120).

### Delivery and Assessment Methods

- Delivery is a combination of group workshops and coaching sessions.
- Assessment tasks typically include on-the-job observation and questioning, in-class activities and workplace based projects.

### Mentor Induction and Engagement

Workplace mentors from your business are inducted into the program to ensure the knowledge and skills are reinforced to ensure the participant progresses through the course to completion.

### Fees and Charges

Information about course fees and charges can be found in the National Fees Booklet available on the Spectra website: [www.spectra.edu.au](http://www.spectra.edu.au) together with Spectra's Refund Policy.

### Eligibility / Government Funding

Spectra Training is a national provider of workplace training. For eligible participants, this training may be partly funded by your State/Territory Government in partnership with the Commonwealth Government. For information on eligibility criteria, please consult the Spectra Training website:

[www.spectra.edu.au](http://www.spectra.edu.au)

For further information on state/territory initiatives or details of an Australian Apprenticeship Centre please visit:

[www.australianapprenticeships.gov.au](http://www.australianapprenticeships.gov.au)

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## Cycle 1: Safety and Communication

ICPSUP2600 Maintain a safe work environment – **CORE UNIT**

ICPSUP2620 Communicate in the workplace – **CORE UNIT**

ICPSUP2810 Use computer systems in the printing and graphic arts sectors

**Topics include:** > Workplace health and safety in the printing industry  
> Effective communication in the workplace

## Cycle 2: Housekeeping

ICPSUP2030 Prepare and maintain the work area

ICPSUP3230 Dispose of waste

BSBSUS201 Participate in environmentally sustainable work practices – **CORE UNIT**

**Topics include:** > Environmental hazards > Safe disposal techniques  
> Reducing resource usage

## Cycle 3: Quality Control

ICPSUP2160 Inspect quality against required standards in a production environment – **CORE UNIT**

ICPSUP2020 Prepare, load and unload product on and off machine

**Topics include:** > Proper manual handling techniques > Quality standards, tolerances and conformance

## Cycle 4: 5S

MSS402040 Apply 5S procedures

**Topics include:** > Sort, Set, Shine, Standardise and Sustain

## Cycle 5: Quick Changeovers

ICPSUP2630 Perform basic industry calculations

**Topics include:** > Measuring tools and standards of measurement  
> Calculating time usage, volumes, percentages, paper sizes

## Cycle 6: Basic Maintenance

ICPSUP2820 Undertake basic machine maintenance

**Topics include:** > Basic operator maintenance – tighten, lubricate, clean etc.

## Cycle 7: Machine Operation Fundamentals

ICPSUP2070 Prepare machine for operation (basic)

ICPSUP2080 Operate and monitor machines (basic)

**Topics include:** > Pre-start checks and start up procedures  
> Monitoring and shut down procedures

## Cycle 8: Digital Print Preparation

ICPPRN284 Use colour management systems

ICPPRN3850\* Apply software applications to digital production

**\*Prerequisite unit:** ICPSUP2810 Use computer systems in the printing and graphic arts sectors

**Topics include:** > Colour management (basic) > Software applications

## Cycle 9: Basic Digital Printing

ICPPRN3840 Set up and produce basic digital print

ICPPRN3880 Preflight and import complex images for digital devices

**Topics include:** > Basic skills in digital print production  
> Pre-flighting and importing digital images

## Cycle 10: Specialised Digital Printing

ICPPRN3920 Set up and produce specialised digital print

**Topics include:** > Intermediate skills in digital print production

## Cycle 11: Design Basics

ICPPRP2110 Develop basic design concepts

ICPPRP2210 Select and apply type

**Topics include:** > Graphic design > Software skills

## Cycle 12: Final Knowledge Assessment

ICPKNW3220 Develop and apply knowledge of the printing and graphic arts industry – **CORE UNIT**

**Topics include:** > Review of the printing process from pre-press to post-press  
> Accumulative knowledge assessment

### Melbourne Office (Head Office)

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Spectra Training Australia is a business name of  
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