

2025 National Fees Booklet

ABOUT SPECTRA TRAINING AUSTRALIA

Spectra Training Australia is a Registered Training Organisation (RTO) that provides innovative workplace training solutions across a wide range of industries throughout Australia.

Spectra Training Australia has been in operation since 2003 and is part of the Academies Australasia Group of colleges (AKG). AKG has been operating for more than 116 years and listed on the Australian Securities Exchange (ASX) for more than 46 years. AKG colleges offer more than 150 qualifications to students in Sydney, Melbourne, Adelaide, Perth, Brisbane, Gold Coast and Singapore.

Spectra Training Australia specialises in workplace training in industries such as warehousing, printing, business, retail, management, transport and logistics and their trainers have current industry knowledge who are driven on quality outcomes for all concerned.

NATIONAL STUDENT FEES

In this document any reference to “Spectra Training Australia” or “Spectra” is a reference to CLB Training and Development Pty Ltd as The Trustee for the CLB Unit Trust (ACN 105 177 044, ABN 82 443 695 367) trading as “Spectra Training Australia” (TOD 21356).

All participant fees in the booklet are based on a minimum group of 3 participants. Prices for group sizes smaller than 3, will be calculated on a case by case scenario. All prices are subject to change without notice.

All fees and charges in relation to the delivery of Spectra’s standard training programs are contained in this booklet. The fees and charges listed include, but are not limited to, training and assessment, participant materials, participant support, and facilitator travel. If a variation from Spectra’s standard price is required for compensation of additional services (such as course customization or additional travel) additional fees and charges will apply. Any additional fees and charges will be agreed to in writing, prior to the commencement of training, between Spectra and the client.

Spectra reserves the right to withhold certification until full payment is received (please refer to Spectra’s Fee, Credits and Refund Policy).

FEE FOR SERVICE (FFS)

These fees are charged to participants not eligible for State Government funding.

Student tuition fees in this booklet are subject to change given individual circumstances at the time of enrolment.

Spectra’s standard instalment structure of fees is as follows:

Commencement fee, it is invoiced and payable upon enrolment and prior to commencement of training.

Progression payments, are equal instalments (the number of which depends on the length of the program)

ELIGIBILITY – STATE GOVERNMENT FUNDING

If a participant qualifies for State Government funding, the commencement fee may vary according to requirements specific to each State. The availability of State Government funding and the participants’ eligibility for funding is also subject to requirements specific to each State.

Concession fees and fee waivers may be available for eligible participants and will be applied subject to the relevant State requirements. All pricing is based on State Government funding conditions at the time of publication. Should these conditions change, Spectra reserve the right to withdraw or amend an offer.

Eligibility for State Government funding is independent of eligibility for Commonwealth funding incentives paid to the employer. Employers do not receive State Government funding. This funding is paid directly to Spectra for the provision of training services.

Concessions and partial or full-free exemptions may apply as per State Government regulations. Evidence demonstrating eligibility for such exemptions or concessions (e.g. a Health Care card) or evidence of financial hardship for each individual participant will be required to access a reduced commencement fee or an exemption to commencement fee.

ELIGIBILITY – COMMONWEALTH FUNDING

Guidance on Commonwealth Government funding should be obtained from your [Australian Apprenticeship Support Network \(AASN\)](#) provider. Only AASN providers are contracted by the Commonwealth Government to provide advice on incentives for Apprenticeships and Traineeships and to process all relevant documentation. This is a free service for employers. Further information can be found at:

<http://www.australianapprenticeships.gov.au/publications/summary-australian-government-australian-apprenticeships-incentives-programme>

SKILLS RECOGNITION (CT & RPL)

PRINCIPLES OF CREDIT TRANSFER (CT)

Spectra will be guided by and apply all standards as per the AQTF on National Recognition and will accept and provide credit transfer to learners for units of competency as per the individual's original qualification or Statement of Attainment. A credit transfer application for an individual is free of charge.

PRINCIPLES OF RECOGNITION OF PRIOR LEARNING (RPL)

RPL is an assessment process whereby an assessment is completed which determines the individual's prior learning, achieved through work experience, informal and formal training, or other life experiences to clearly identify that the applicant has achieved the level of competency required for the qualification they wish to enrol into.

There is a fee for RPL of \$900 per unit of competency. If you wish to apply for RPL for an entire qualification, the full price as listed within the booklet will apply. The RPL fee includes full RPL assessment and issuance of a Certificate and/or Statement of Attainment of the competent units.

QUALIFICATION REPRINTS FEES

Reprint of Original Certificate	\$55 per copy (GST Inc.)
Reprint of Statement of Attainment	\$55 per copy (GST Inc.)
Retrieval of information from archives	\$50 plus \$40 per hour or part thereof (GST Inc.)

**Payments are required prior reprints etc.*

FEES

FEE FOR SERVICE

Code	Qualification	Total Fees
BSB40520	Certificate IV in Leadership and Management	\$4,500.00
BSB50420	Diploma of Leadership and Management	\$6,950.00
ICP31220	Certificate III in Printing	\$16,800.00
ICP31320	Certificate III in Print Binding, Finishing and Packaging	\$16,800.00
ICP31420	Certificate III in Prepress Graphic Design Production	\$16,800.00
MSS30322	Certificate III in Competitive Systems and Practices	\$4,300.00
SIR30216	Certificate III in Retail	\$3,500.00
SIR40316	Certificate IV in Retail Management	\$4,000.00
TLI30321	Certificate III in Supply Chain Operations	\$3,800.00

Notes:

- Fees are based on a minimum group size of 3 participants for delivery in metro areas
- Fees are subject to change based on location and number of students
- Prices are subject to change without notice

NSW (Smart & Skilled Funded)

EAT – Traineeships & Apprenticeships

Code	Qualification	New Employee Fees
BSB40520	Certificate IV in Leadership and Management	\$0.00
BSB50420	Diploma of Leadership and Management	\$0.00
SIR30216	Certificate III in Retail	\$0.00
SIR40316	Certificate IV in Retail Management	\$0.00
TLI30321	Certificate III in Supply Chain Operations	\$0.00
ICP31220	Certificate III in Printing	\$0.00
ICP31320	Certificate III in Print Binding, Finishing and Packaging	\$0.00
ICP31420	Certificate III in Prepress Graphic Design Production	\$0.00

Notes

- This training is subsidised by the NSW Government if the trainee/apprentice meets the NSW eligibility criteria
- Fees are based on a minimum group size of 3 participants for delivery in metro areas
- The fee may vary if the selected unit of competency changes or Credit Transfer granted for any unit of competency prior to the commencement of the training program

QUEENSLAND

(User Choice Funded)

Code	Qualification	Total Fees	Available New/Existing
ICP31220	Certificate III in Printing	\$1,472.00	New & Existing
ICP31320	Certificate III in Print Binding, Finishing and Packaging	\$1,232.00	New & Existing
ICP31420	Certificate III in Prepress Graphic Design Production	\$1,600.00	New & Existing
SIR30216	Certificate III in Retail	\$640.00	New & Existing
TLI30321	Certificate III in Supply Chain Operations	\$736.00	New & Existing

Notes

- QLD User Choice Funded fees are the compulsory student fee of \$1.60 per normal hour for each unit of competency. The prices above are calculated on the standard Spectra unit selection for each qualification. The fee may vary if the selected unit of competency changes or Credit Transfer granted for any unit of competency prior to the commencement of the training program
- Fees are adjusted and invoiced annually as advised by the Queensland Government. Employer contribution and mandated fees are charged simultaneously if applicable.
- Partial and full fee exemptions apply for concession students, Year 12 Graduates in high priority qualifications, and other categories of students, subject to evidence of eligibility.
- This training is delivered with Queensland Government funding.
- Fees are based on a minimum group size of 3 participants for delivery in metro areas

Certificate 3 Guarantee and Higher-Level Skills Funded

Code	Qualification	Total Fees	Available New/Existing
MSS30322	Certificate III in Competitive Systems and Practices	\$2,647.00	New & Existing
MSS40322	Certificate IV in Competitive Systems and Practices	\$1,840.00	Existing Worker only
SIR30216	Certificate III in Retail	\$2,042.00	New & Existing
SIR40316	Certificate IV in Retail Management	\$3,218.00	Existing Worker only

VICTORIA (Skills First Program Funded)

L – Traineeships & Apprenticeships

Code	Qualification	Total Fees	Available New/Existing
ICP31220	Certificate III in Printing	\$4,500.00	New & Existing
ICP31320	Certificate III in Print Binding, Finishing and Packaging	\$4,500.00	New & Existing
ICP31420	Certificate III in Prepress Graphic Design Production	\$4,500.00	New & Existing
SIR40316	Certificate IV in Retail Management (Traineeship Only)	\$1,760.00	New & Existing
TLI30321	Certificate III in Supply Chain Operations	\$500.00	New & Existing
BSB40520	Certificate IV in Leadership and Management	\$1,290.00	New & Existing

P – Non-Traineeships & Apprenticeships

Code	Qualification	Total Fees	Available New/Existing
BSB50420	Diploma of Leadership and Management	\$4,430.00	New & Existing
BSB40520	Certificate IV in Leadership and Management	\$1,290.00	New & Existing
TLI30321	Certificate III in Supply Chain Operations	\$800.00	New & Existing

Notes

- This training is delivered with Victorian and Commonwealth Government funding
- Fees are based on a minimum group size of 3 participants for delivery in metro areas
- The fee may vary if the selected unit of competency changes or Credit Transfer granted for any unit of competency prior to the commencement of the training program
- The fees as published are subject to change given individual circumstances at enrolment

WESTERN AUSTRALIA (User Choice Funded)

Eligible Areas (Metro)

Code	Qualification	Total Fees New	Total Fees Existing	Available New/Existing
ICP31220	Certificate III in Printing	\$2,632.50	\$2,99.00	New & Existing
ICP31320	Certificate III in Print Binding, Finishing and Packaging	\$2,177.50	\$2,600.00	New & Existing
ICP31420	Certificate III in Prepress Graphic Design Production	\$2,925.00	\$3,250.00	New & Existing
MSS30322	Certificate III in Competitive Systems and Practices	\$1,495.00	N/A	New
MSS40322	Certificate IV in Competitive Systems and Practices	\$1,820.00	N/A	New
MSS50322	Diploma of Competitive Systems and Practices	\$5,818.95	N/A	New
SIR30216	Certificate III in Retail	\$1,300.00	N/A	New
SIR40316	Certificate IV in Retail Management	\$1,235.00	N/A	New
TLI30321	Certificate III in Supply Chain Operations	\$1,495.00	N/A	New

Notes

- The student tuition fees are indicative only and are subject to change given individual circumstances at enrolment
- Additional fees may apply such as student service and resource fees
- Prices shown are calculated based on the fee rate per nominal hour of \$3.25 for each unit of competency
- The WA Government may change the mandated rate per calendar year.
- The fee may vary if the selected unit of competency changes or Credit Transfer granted for any unit of competency prior to the commencement of the training program
- WA fees will be invoiced in accordance with training delivered per calendar year on a quarterly basis.
- Fees are based on a minimum group size of 3 participants for delivery in metro areas



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